BMS College for Women, Bangalore – 560 004

The Annual Quality Assurance Report (AQAR) of the IQAC

The AQAR period: July 1, 2017 to June 30, 2018

Part – A

AQAR for the year

2017-18

Part – A

1. Details of the Institution

1.1 Name of the Institution

BMS COLLEGE FOR WOMEN

1.2 Address Line 1

BUGLE ROCK ROAD

Address Line 2

BASAVANAGUDI

City/Town

BENGALURU

State

KARNATAKA

Pin Code

560 004

Institution e-mail address

bmscw@principal.edu.in

Contact Nos.

080 - 26601836

Name of the Head of the Institution: Dr. N. Nanda

Tel. No. with STD Code: 080 - 26601836

Mobile: 94487 10435

Name of the IQAC Co-ordinator: Dr. D. E. Vasundhara

Mobile: 99007 79809

IQAC e-mail address: bmscw@iqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   KACOGN11090

1.4 **NAAC Executive Committee No. & Date:**   EC (SC)/15A&A/7.3 dated 25-05-2016
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: www.bmscw.edu.in

Web-link of the AQAR: www.bmscw.edu.in/AQAR2017-18.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	88.25	2004	5 years
2	2nd Cycle	A	3.03	2009	5 years
3	3rd Cycle	A	3.29	2016	7 years

1.7 Date of Establishment of IQAC :   DD/MM/YYYY | 28-11-2002 |

1.8 AQAR for the year *(for example 2010-11)* | 2017 - 18 |

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i. AQAR 2015 -16 Submitted to NAAC on 06/1/2017 (DD/MM/YYYY)
  ii. AQAR2016-17Submitted to NAAC on 06/12/2017 (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   ☐ Yes   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☑   No ☐

   (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐   Men ☐   Women ☑

               Urban ☑   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid   UGC 2(f) ☑   UGC 12B ☑

       Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.11 Type of Faculty/Programme

   Arts ☑ Science ☑ Commerce ☑ Law ☐ PEI (Phys Edu) ☑

   TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☑

   Others (Specify) | Bachelor of Computer Application | | Bachelor of Vocation (B .Voc) |

1.12 Name of the Affiliating University *(for the Colleges)* | Bangalore University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University [   ]   [   ]

University with Potential for Excellence [   ]   UGC-CPE [   ]

DST Star Scheme [   ]   UGC-CE [   ]

UGC-Special Assistance Programme [   ]   DST-FIST [   ]

UGC-Innovative PG programmes [   ]   Any other (*Specify*)

UGC-COP Programmes [   ]

2. IQAC Composition and Activities

2.1 No. of Teachers [113]

2.2 No. of Administrative/Technical staff [52]

2.3 No. of students [2739]

2.4 No. of Management representatives [1]

2.5 No. of Alumni [1]

2. 6 No. of any other stakeholder and
     community representatives [-]

2.7 No. of Employers/ Industrialists [-]

2.8 No. of other External Experts [1]

2.9 Total No. of members [16]

2.10 No. of IQAC meetings held [3]

2.11 No. of meetings with various stakeholders: No. [28]   Faculty [9]

Non-Teaching Staff [10]   Students [4]   Alumni [2]   Others [6]

2.12 Has IQAC received any funding from UGC during the year? Yes [ ]   No [✓]

If yes, mention the amount [-]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [ ]   International [ ]   National [ ]   State [1]   Institution Level [ ]

(ii) Themes [Emerging trends in food processing and preservation]

2.14 Significant Activities and contributions made by IQAC

- IQAC established a centre for Gender Sensitization, to sensitise faculty and students about gender related issues
- The annual event Janapada Jathre which is a best practice of the previous NAAC cycle was continued
- Training for students in soft skills was conducted via Placement Cell
- Four one-day FDPs were organized for faculty
- Guest lectures, industrial visits, workshops, etc were conducted for students

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Sl.No.	Plan of Action	Outcome Achieved
1.	To establish a centre for Gender Sensitization	It was established and under its auspices, guest lectures, sensitisation programs have been conducted

2.	To increase collaboration with industries, premier research institutes and other organization	1. Collaboration with In Lingua institute for add-on courses in French and German language learning 2. Collaboration with Scientific Research Association for Economics and Finance (SRAEF), Chennai to conduct a test for Economics students "Know your Economy" 3. Collaboration with MHRD and National Mission on Education through ICT (NMEICT) for an online examination on "Spoken Tutorial Project-IIT Bombay" 4. Collaboration via MoU with Indian Institute of Corporate Recruitment and Testing (IIRCT) and Vachana Investment for add-on courses in Commerce
3.	To start courses in foreign languages for staff and students	Two courses in French and German language learning were started for staff and students
4.	To build new laboratories and upgrade existing ones	The construction of three laboratories, one each for PG Chemistry, English and BVoc were completed and subsequently inaugurated

* Academic Calendar of the year is attached as Annexure- I and Annexure- II,

2.15 Whether the AQAR was placed in statutory body   Yes   ✔   No

Management ✔ Syndicate ☐ Any other body ☐

Provide the details of the action taken

- Infrastructure expansion/updation was achieved through construction of three new labs and renovation of an open air auditorium

- Departments were asked to start new add-on courses and continue the existing ones. Department of English and Commerce started new add-on courses

- Management approval was obtained to establish an centre fpr gender sensitization and it was promptly established

Part – B

Criterion – I

1. Curricular Aspects

1.1   Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02 1.M.Com 2. M.Sc. Mathematics 3. M.Sc. Chemistry		03 (M.Com, MSc Mathematics and MSc Chemistry)	
UG	06 BSc BA BCom BBA BCA BVoc	02	08 (B.A-Journalism, B.Sc.-Computer Science, Biotechnology and Microbiology, BBA, BCA, 03 unaided sections B.Com B.Voc in RM and IT)	
PG Diploma				
Advanced Diploma				
Diploma	02 1. Food processing &Preservation. 2. Clinical Biochemistry			
Certificate	09	02 French German	11	11
Others				
Total	**19**	**02**	**22**	**15**

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	09 (UG-06, PG-03)
Trimester	0
Annual	Diploma -02 courses and Certificate- 15 courses

1.3 Feedback from stakeholders* Alumni ☐ Parents ☑ Employers ☐ Students ☑
(On all aspects)

Mode of feedback : Online ☑ Manual ✔ Co-operating schools (for PEI) ☐

***Please provide an analysis of the feedback in the Annexure** (Annexure III Enclosed)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus Revision is as per university norms.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Centre for Gender Sensitization: To bring about awareness regarding gender related issues such as gender discrimination, gender equality, sexual harassment, etc. The centre has so far conducted guest lectures by renowned resource persons and conducted a rally to protest against harassment of women

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
31	09	21	0	01

2.2 No. of permanent faculty with Ph.D.   **12**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
09		21				01			

2.4 No. of Guest and Visiting faculty and Temporary faculty | 34 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	6	13	68
Presented	5	10	14
Resource Persons	-	-	5

2.6   Innovative processes adopted by the institution in Teaching and Learning:
- Department of Kannada started publication of a Departmental Newsletter "Pranathi" to encourage students in creative writing
- An interaction between students and renowned author Dr. Vivek Shanbag about the future of education was organized by Kannada Department
- The Commerce and Science streams organized intercollegiate fests "Krystal-2K18" and " Xplora-2K18" to kindle the interest of students in their respective subjects through various subject-related competitions
- The Department of English organized "English Week" for students of literature
- The Department of English also screened three movies, one documentary on travel and staged a play to facilitate better learning of literature
- The Department of History organized an awareness campaign on communal harmony, a rally to sensitise students towards importance of voting in the LA elections. The Department also organized an event called "World Tourism Day"
- The students of Add-on course in Clinical Biochemistry were taken to Triesta Laboratory, HCG Cancer Hospital, Bangalore and shown how clinical tests are conducted using latest technologies
- MCom students were helped to get internships in different corporate sectors so that they can gain industrial exposure and improve their employability

2.7 Total No. of actual teaching days during this academic year | 180 days |

2.8 Examination/ Evaluation Reforms initiated by the Institution
(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

| Examination/ Evaluation Reforms are initiated by the affiliating University. |

2.9 No. of faculty members involved in curriculum
   restructuring/revision/syllabus development
   as member of Board of Study/Faculty/Curriculum
   Development workshop

Curriculum development workshops 09	Board of studies/Examination 07 (BOE-04, BOS-3)	Editorial Board 01

2.10 Average percentage of attendance of students   80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	71	52.2	19.6	0	0	64.79
B.SC.	103	92.9	7.1	0	0	81.55
B.COM.	437	77.4	17.8	4.8	0	91.08
BCA	81	96	3	0	0	87.65
BBA	68	70	28	2	0	94.12

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. An online tracking system for attendance of students– OPTRA is in place through which students' attendance or absence is tracked online and any errant students are brought to the notice of their parents/guardians immediately. In addition to this uploading of study material and entry of marks scored in tests are also digitalised.

2. A Research Committee is constituted to encourage research among faculty and students through execution of research projects, research publications and participation in research related seminars/conferences

3.   Mentoring system, one of the Best Practices, allows the supervision of holistic development of students during their critical college years

4.   Through structured, professional student feedback system, the faculty are evaluated regularly

5.   Incentives for academic excellence through merit prizes, endowment prizes, scholarships, etc are given to students by Management and other individuals/organizations

5. Remedial classes for SC/ST as well as academically poor students are conducted

6. Use of ITC facilities among students and faculty is encouraged. Provision of computers. Reprographic facilities. Wi-Fi coverage, audio-visual aids, etc is ensured towards this end

7. A student centric learning system is created by co-ordinating with all stakeholders such as parents, alumni, local community leaders, etc

8. Faculty members are encouraged to become members of University bodies like
   BOS, BOE, Text Book committees and participate in Faculty Development Programs

9. Periodic and systematic assessment of students via tests, internal examinations, assignments, etc are   undertaken by the departments. Dates are allotted for these in the annual calendar of events itself

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	07
Summer / Winter schools, Workshops, etc.	-
Others	07 (FDPs)

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10+27			42
Technical Staff	03			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- As per the IQAC recommendation, a Research Committee has been constituted to plan and supervise the research related activities in the institution

- The institutional seed grant is being utilized to fund research projects

- IQAC encourages faculty and students to participate in research related seminars/symposia/workshop conducted by national/international research institutes

- Publication of research articles in peer reviewed journals is given importance and staff as well as students are encouraged to publish

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	01	----	----
Outlay in Rs. Lakhs	3,70,000	3,55,000	----	----

3.4 Details on research publications

	International	National	Others
Peer Review Journals	6	16	-
Non-Peer Review Journals			8
e-Journals	-	-	-
Conference proceedings	5	10	13

3.5 Details on Impact factor of publications:

Range [0.1 t0 2] Average [1.0] h-index [3] Nos. in SCOPUS [1]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
MSajor projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*	1 year	Institutional Seed Grant by Management	Rs.1,00,000/-	Rs.30,000/-
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. | 3 | Chapters in Edited Books | 3 |

ii) Without ISBN No. | - |

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy | - |

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	-	-	01	-	-
	Sponsoring agencies			UGC		

3.12 No. of faculty served as experts, chairpersons or resource persons   03

3.13 No. of collaborations   International -   National -   Any other 4

3.14 No. of linkages created during this year   1

3.15 Total budget for research for current year in lakhs :

From Funding agency [   ]   From Management of University/College Rs. 1,00,000/-

Total   Rs. 1,00,000/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
1	1	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides   04

and students registered under them   06

3.19 No. of Ph.D. awarded by faculty from the Institution   [   ]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [   ]   SRF [   ]   Project Fellows [   ]   Any other [   ]

3.21 No. of students Participated in NSS events:

University level 100   State level 04

National level [   ]   International level [   ]

3.22 No. of students participated in NCC events:

University level [ ]   State level [30]

National level [03]   International level [-]

3.23 No. of Awards won in NSS: University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.24 No. of Awards won in NCC: University level [ ]   State level [ ]

National level [01]   International level [ ]

3.25 No. of Extension activities organized

University forum [ ]   College forum [01]

NCC [04]   NSS [02]   Any other [05]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1.   An "Eco-awareness Program" was organized as a part of "English Week" in which students created awareness about environmental issues and planted saplings on campus premises

2.   As a part of institutional ISR activity, student volunteers visited the TIN Government School adopted by the college, and taught the school students on various subjects

3.   Mathru Bhasha Divas was celebrated by Hindi Department on 21-2-2018

4.   An awareness program about communal harmony was conducted by History Department and a skit was played by students

5.   The importance of voting was highlighted by students participating in an sensitization program to encourage voting in the Karnataka Legislative Assembly elections held in 2018

6.   International Mental Health Day was organized by Psychology Department to create awareness about importance of mental health

7.   A blood donation camp was organized by NSS and other support services. 154 units of blood were collected

8. 25 handmade charts were donated by NSS unit to Anantha Shishu Nivasa

9. A human chain formation to increase awareness about non-violence was organized to mark the "Sadbhavana Divas" on 30-1-2018

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.025 acres			2.025 acres
Class rooms	39	16	Management	53
Laboratories	23			23
Seminar Halls	01			01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

- **Administration** : The processes like student enrolment, entry of Internal Assessment marks, records of attendance shortage, marking of student attendance, data collection and storage of office documents are all computerised

- Library: Barcoding of books, internet facility, e-jounals, UGC Network Resource Scheme, reprographic facilities, etc are some of the features of computerisation of library

4.3 Library services : 2017-18

	Existing		Newly added		Total	
	No.	**Value**	**No.**	**Value**	**No.**	**Value**
	(U.G) 28,376	27,31,945.48	(U.G) 644	77,734	29,020	28,096,79.48
	(P.G) 1149	4,79,507.00	(P.G) 174	74,507.4	1,323	5,54,014.4
Reference Books	(U.G) 15205	20,95,481	(U.G) 428	51,820	15633	21,47,301
	(P.G) 594	2,61,113	(P.G) 116	49,671.6	710	3,10,784.6
e-Books	31,35,000	5,900	31,35,000	5,900	31,35,000	5,900
Journals	50 (Both UG & PG)	1,06,325	50 (Both UG & PG)	1,14,931	50 (Both UG & PG)	1,14,931
e-Journals	6,000	Paid along with e-books	6,000	Paid along with e-books	6,000	Paid along with e-books
Digital Database	01 (D-Space free open source software)	Free	01 (D-Space free open source software)	Free	01 (D-Space free open source softwa re)	Free
CD & Video	53	12,100	-	-	53	12,100
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Brow sing Centr es	Computer Centres	Office	Depart -ments	Others
Existing	266	165	10 mbps	26	-	18	22	73
Added	95	50	250 mbps	-	-	3	5	-
Total	**361**	**214**	**260 mbps**	**26**	**-**	**21**	**27**	**73**

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Computer and Internet facility, E Journals & E Books access through INFLIBNET NLIST Programme is available for staff and students

4.6 Amount spent on maintenance in lakhs :

i) ICT

| 1486391 |

ii) Campus Infrastructure and facilities

| 10917105 |

iii) Equipments

| 793091 |

iv) Others

| 10697753 |

Total :

| **23894340** |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Student support services are made known to students through prospectus, college website and via the various notice boards.

2. A brief explanation of important student support services is given to students and parents during the process of admission

3. During the parent-teacher meetings, parents are told about such services

4. Under the supervision of IQAC, the support services conduct regular activities in which students are the main participants. The Principal, through circulars makes students aware of these activities

5. Student representatives are part of the various committees including IQAC core committee and hence are aware of various kinds of services available

6. Regular meetings are also held with Class Representatives and they are briefed about the available services

7. Mentors and class teachers also contribute towards building such awareness among students

5.2 Efforts made by the institution for tracking the progression

- The academic progress of students is effectively tracked by analysing the results obtained in University examinations

- The regularity of student attendance is tracked efficiently by online performance tracking

- The progression of sports students is tracked by the Department of Physical Education

- The cultural and artistic talents of students are tracked by recording the number of competitions, prizes won by students, etc by various support services like Laasya, SWO, Ecoclub, etc

- The future prospects, employability and professional progression of students is tracked by the Placement Office

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2613	**126**	**0**	**0**

(b) No. of students outside the state

(c) No. of international students   **45**

Men

No	%
0	0

Women

No	%
2739	100

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
922	313	63	1116	0	2414	1119	364	68	1188	01	2739

Demand ratio   1 : 1   Dropout % 0.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Materials for competitive exam are made available in the library and guidance has been provided by the faculty.

No. of students beneficiaries   350

5.5 No. of students qualified in these examinations

NET ☐   SET/SLET ☐   GATE ☐   CAT ☐

IAS/IPS etc ☐   State PSC ☐   UPSC ☐   Others ☐

5.6 Details of student counselling and career guidance

- A counselling centre on campus facilitates student counselling through a professional, trained counsellor

- Additionally, the staff of Psychology Department also are involved in student counselling

- The student mentors also offer informal student counselling if and when necessary

- The career guidance is given in the form of workshops, trainings, notices related to career opportunities, soft skills , etc.

No. of students benefitted ☐ 24

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
15	350	176	28

5.8 Details of gender sensitization programmes

- A centre for Gender Sensitization is established to create awareness about gender related issues

- Guest lectures, rallies, workshops, etc are being conducted under the auspices of the above centre

- International Women's Day is Celebrated and programs related to women issues are conducted

- The Committee Against Sexual Harassment monitors issues related to sexual harassment

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

        State/ University level | 39 | National level | 01 | International level | 01 |

        No. of students participated in cultural events

        State/ University level | 25 | National level | 11 | International level | 00 |

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

        Sports : State/ University level | 33 | National level | 6 | International level | - |

        Cultural: State/ University level | 38 | National level | - | International | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	398	1989146.00
Financial support from other sources	8	48600.00
Number of students who received International/ National recognitions	0	0

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | 6 |

5.13 Major grievances of students (if any) redressed: **No major grievnaces**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

Envisions to create competent and confident leaders
to meet the challenges of the changing world through
holistic learning.

MISSION

Continue the legacy of women's empowerment
Promote a lifelong passion for scholarly pursuits
Inculcate qualities of empathy and inclusiveness for
an enlightened society
Be the torch bearers of our cultural heritage and ethos

OBJECTIVES

Facilitate advanced, skill-based, career oriented education / learning
Foster innovation and research culture in students and staff
Mentor students to be quality conscious, socially responsible, morally
upright and environmentally conscious citizenry
Motivate students to be enterprising, independent and invincible

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6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- New add-on courses were introduced to enrich the curriculum
- Faculty were encouraged to attend syllabus related workshops conducted by agencies like affiliating university, Teachers Fora, text book committees, etc
- Faculty were encouraged to be members of BOS and BOE, so that they can make valuable contributions to syllabus framing at University level.

6.3.2 Teaching and Learning

- ICT facilities were extended to few more class rooms and teachers were encouraged to use the technology available for teaching

- Guest lectures are arranged by inviting subject experts.

- Inter college fests /field trips/industrial visit/study tours are organised to enhance the knowledge in their respective subjects.

- Some departments took unique initiatives to facilitate teaching and learning. Some examples:

1. The Department of History organized a World Tourism Day to showcase the tourist attractions and places of historical importance

2. The Department of Kannada started a newsletter

3. Screening of movies and staging of plays by English Department

4. "Sanskruthotsav"   a Sanskrit fest by Sanskrit Department was organized to enhance appreciation of Sanskrit literaute

- Remedial classes were conducted for students of SC/ST category as well as other academically weak students

6.3.3 Examination and Evaluation

- Students were evaluated by conducting regular tests, assignments and exams both in theory and practicals

- During regular classes teachers evaluated students by informal oral questioning

- The institution adhered to all the rules and regulations of the affiliating university for conducting examinations

6.3.4 Research and Development

- The management funded research projects were sanctioned for students of various subjects with the faculty members as guides

- Management sanctions the registration fees of faculty to travel abroad to present their research papers in international seminars

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Internet facility are made available to staff and students.

- Every department is provided with a minimum of one computer along with reprographic Facilities

- Librarian conducts a orientation class to newly admitted students

- Faculty regularly teach through PowerPoint presentations, show CDs and educational videos to students

6.3.6 Human Resource Management

- The management felicitated faculty who had completed 25 years of ser ice on Teachers Day

- The management has a number of welfare schemes for teaching and nonteaching staff Member

- Placement office conducts career guidance, orientation and placement drives for students

- Management regularly interacts with staff and students to enquire about their progress and deal with any grievances

- HRM is one of the main issues discussed during the meetings of IQAC, college council, Research Committee, etc

6.3.7 Faculty and Staff recruitment

- Recruitments are made as soon as the vacancy arises.

- Care is taken to recruit faculty with good credentials like PhD, NET, JRF, etc

- Qualified guest faculty are hired additionally

- Additional administrative posts like CEO, Manager, etc have been created and suitable personnel appointed for the same to ease administration

- A leading educationist of the State serves as the Director of the institution to supervise academic and developmental activities of the college.
- Substitute arrangement for staff is made in case of need.

6.3.8 Industry Interaction / Collaboration

- Field trips and Industrial visits are organised by the departments of Botany, Chemistry, Microbiology, Biotechnology, History, Commerce, Journalism and Business Administration.

- New collaborations with IICRT, Vachana Investments, In Lingua, etc have been established for the purpose of conducting Add-on courses

- Some students of subjects like Commerce, Management, Journalism, etc., have done internship in reputed companies.

6.3.9 Admission of Students

- Admission is conducted according to the State government rules and rules of the affiliating University

- Students and Parents are counselled during admission process by the members of Admission Committee regarding available courses, seat matrix, future prospects of various courses, fee structure and facilities available at the institution

- Students from countries like Srilanka, Bangladesh, African countries, etc have been enrolled to create and maintain cultural diversity.

- Differently abled students are encouraged to enrol for various courses

6.4 Welfare schemes for

Teaching	Medical Insurance up to Rs.2,00,000 for teaching staff and their family
	Loans are provided for educating the children of teachers, building houses and also in the form of personal loan
	Festival Advance facility
	Teachers whose children procure seats for professional courses in the sister institution (BMS College of Engineering) are given a 50% discount in fees
	Registration fee is paid to teachers who present research papers in conferences/symposia
Non teaching	Medical Insurance up to Rs.2, 00,000 for non teaching staff and their spouse.
	Loans are provided for educating the children of non-teaching staff, building houses and also in the form of personal loan
	Festival Advance facility
Students	Medical Insurance up to Rs.50,000
	Seat allotment for children of employees of the college and fee concession of 50%.
	Fee concession of 100% for International sports achievers and 50% for students representing National, State and University.
	Cash prizes, scholarship, endowments, etc., are given to meritorious and economically backward students
	Free medical check-up by qualified doctors
	Counselling facilities, health care facilities, rest-rooms, food at subsidised rate through cafeteria, etc are provided
	Students are involved in committees like the IQAC, Canteen Committee, etc so that they have a role in decision making

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

NO

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [✓]

For PG Programmes   Yes [ ]   No [✓]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Bar coding method is being followed by the university and OMRs are introduced.
- Invigilation, evaluation, custodianship, etc are mandatory for the teaching staff
- Sitting Squad, Visiting Squad, etc have been constituted to curb examination-related malpractices

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- University encourages colleges to seek autonomy
- A committee is constituted at the University level to visit colleges which have applied for autonomy

6.11 Activities and support from the Alumni Association

- Instituted Merit prizes for the toppers.
- Alumni donate books to the library and organise Guest lectures.

6.12 Activities and support from the Parent – Teacher Association

- Poshaka Samparka Kendra (Parent Relation Centre) has been established to look in to matters of Parent-Teacher Association according to the orders of Department of Collegiate Education

- Regular meetings of Parents with Principal and senior staff members are conducted to update the parents regarding college activities, progress of their wards, etc., as well as solve any grievances.

6.13 Development programmes for support staff

- Support staff are encouraged to attend Training Programmes

- Under the guidance of key officials like Director, Principal and Manager, continuous and sustained efforts have been made to improve the quality of service by administration and technical support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Use of biodegradable paper cups/porcelain cups in college cafeteria is encouraged.

- Planting of saplings in the college campus is a regular activity of NSS unit

- Incinerators for the disposal of sanitary waste.

- Eco Club activities are centred around creating awareness about environmental issues

- Students are regularly told about the importance of conservation of resources like electricity and water during the Class Representatives meeting with Principal, meeting with mentors, etc

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Infrastructural facilities were enhanced by building three new labs, renovating the auditorium and cafeteria

- A centre for Gender Sensitization was established to create awareness regarding gender related issues among faculty and students

- Four faculty development programs were conducted

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Based on the plan of action decided upon at the beginning of the year, following actions were taken:
- Proposal to start new add-on courses in foreign languages, expand infrastructure of the institution, establish a Centre for Gender Sensitization were placed in the BOG meeting and approval was taken for these plans
- Various committees were constituted to discuss, decide the plan of action and submit the required details to Principal

- Budget estimation where required were also drawn by these committees

- External agencies were contacted to secure requirements like guest faculty to teach add-on courses, resource persons for CGS, collaborating agencies, etc

- The plans were put in to practice by conducting either formal or informal inagurations

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Student Entrepreneurship
- Banasiri

*** Details provided for both the above as Annexure-3, Annexure-4**

7.4 Contribution to environmental awareness / protection

- Use of biodegradable paper cups/porcelain cups in college cafeteria is encouraged.
- Planting of saplings in the college campus is a regular activity of NSS unit
- Incinerators for the disposal of sanitary waste.
- Eco Club activities are centred around creating awareness about environmental issues
- Students are regularly told about the importance of conservation of resources like electricity and water during the Class Representatives meeting with Principal, meeting with mentors, etc

7.5 Whether environmental audit was conducted?   Yes ✓   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> NO

8. **Plans of institution for next year**

1. To enhance ICT enabled learning through procurement of Smart Boards
2. To organize a student event like "Graduation Day"
3. To facilitate student internships on a larger scale
4. To start more number of interesting enrichment programs like "Grooming", Creative writing",etc

Name _____   *Name* _____

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

EVIDENCE OF SUCCESS:

Our students, being young enthusiastic women, keen to become successful entrepreneurs in future, have shown great interest in this program by participating in large numbers. For many of them, entrepreneurship is becoming a mainstream career path,

RESOURCES:

The college has no monetary investment since the entire program is managed by the students, with appropriate intervention from the committee. Hence there is no financial burden on the institution. Only infrastructural and logistic support is provided.

DIFFICULTIES ENCOUNTERED:

No difficulty worth mentioning is encountered since there is a committee in place to look in to all aspects of this program

BEST PRACTICE 2:

TITLE: BANASIRI

GOAL:

To achieve environmental sustainability by reducing carbon footprint and encouraging reforestation. To fulfil its social obligation as a responsible educational institution by involving the student community in creation and preservation of biodiversity through planting trees on a large scale.

CONTEXT:

Approximately 45% of India's land is degraded primarily due to deforestation, unsustainable agricultural practices, mining and excessive groundwater extraction. India contributes to 5% of global CO_2 emissions. The Government's National Action Plan on climate change involves expanding the forest cover from the current 23% to 33% and afforest 6 million hectares of degraded forest land. More than $2/3^{rd}$ of the degraded land can actually be regenerated.

It is in this context that our institution, with an objective of preserving the environment, has initiated a program called "**Banasiri**". Through this program, two root problems of deforestation and global warming are addressed by using an idea as simple as planting of trees. This noble enterprise allows students and other stakeholders of the institution to plant samplings on selected public lands. The planted trees are then nurtured by planned supervision so that they grow in to sturdy and robust trees. The program helps to preserve biodiversity, improve wildlife habitats and thereby fight climate change.

THE PRACTICE:
- An open area belonging to a public space such as government schools, recreation parks, bus stops, railway stations, religious places, market places, national highways, etc is chosen and earmarked for the program by procuring the proper consent from concerned authorities through an MoU.
- Registration and collection of samples is undertaken by co-ordinating with government agencies like Ministry of Forests or other NGOs
- Students are segregated in to groups and each group is assigned a particular task. These involve:
  1. Digging the land to make deep and wide pits needed for planting
  2. Planting the saplings and filling the pits with soil
  3. Regular nurturing by watering the saplings, providing manure when needed and weeding out unwanted growth
  4. Maintaining the trees for their lifetimes

- The program is made more interesting by planting saplings to mark important events in the history of the institution, to mark the occasions of birthdays of authorities, to honour important guests who visit the institution, to commemorate student achievers, etc.
- Dedicated green auditors visit these project sites often to keep a check on the survival of trees
- The by-products of trees such as flowers, fruits, fodder, etc is distributed to needy persons or organizations, thus facilitating community service through students

EVIDENCE OF SUCCESS:

Since the institution has a sizable student population, each student engaging in this activity has led to a large number of trees being planted. It has resulted in greater interaction among different groups of students by making them work cohesively for a noble cause. It has led to skill development and confidence building among students. The program has helped as a major brand building exercise for the institution by projecting its image in public as an entity contributing to environmental issues.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

No major problems other than the usually encountered hurdles in selecting proper land and knowing the suitable types of trees that can be grown are present. Any concern regarding the nurturing and upkeep of saplings till they grow in to full-fledged trees are addressed by seeking advice of experts in the area. The whole program is an economically viable initiative and does not pose any financial burden to the institution